



Walk-In Interview at ni-msme Campus

National Institute for Micro, Small and Medium Enterprises, Yousufguda

10 November, 2021 | 11:00 a.m.

Job Position: System Administrator

Qualification: BE/B.tech (CSE/ECE)

Experience: 3 to 5 years in real-time exposure.

Salary: No constraint for the right candidate.

Certifications in Networking (CCNA, MCSE, and RHCE) will be added an advantage.

Job Profile:

- Maintaining Organization computers, printers and other peripherals data.
- Responsible for taking regular system backup of user's data.
- Installing and Troubleshooting Operating Systems Windows 7,8,10 in Desktop and Laptops.
- Fair knowledge in Data Backup and System maintenance.
- Installing and maintaining the Windows 2019 Server.
- Troubleshooting desktop related Hardware issues for the users.
- Ensure network connectivity throughout the Organization LAN/WAN infrastructure is on par with technical considerations
- Blocking Websites in Local Firewall (Sophos) and writing rules to allow the sites.
- Quickly arranging repair for hardware in occasion of hardware failure.
- Installing and configuring of Network printers.
- Setting up local area Network, Cabling, Software Installation, Installation of Hardware, etc.
- Video Recording and Hosting on platforms like Google Meet, WebEx, and Zoom.

- Installing and updating anti-virus in Client PC's.
- Knowledge on Linux Operating System.
- Coordinating with Vendors in case of any hardware failures.
- IT support for training and events (National & International).
- Creating users and respective shared files in Active Directory.
- Active Directory related works such as adding, deleting users, creating security groups, giving permissions to users.
- Managing and Configure the D-Link routers.
- Configure and Managing Cambium E400 & E500 indoor and outdoor access points.
- Monitoring the errors through logs, reports and maintaining the firewall health.
- Regular Monitoring of staff and student bio-metric system
- Wi-Fi and entire Institute CCTV maintenance.

Candidates fulfilling the eligibility criteria may attend Walk-in-Interview. Please bring updated CV, photocopies of certificates (qualification and experience), Aadhaar Card copy and two passport size photographs.