

## ni-msme - the premier Institute

ni-msme, the pioneer institute in the field of MSME is playing a major role in providing pro-business environment to foster the progress of MSME towards success and prosperity. The raison detre of this Institute is to assist the Government in formulating policies for micro, small and medium enterprises and to help the practicing and potential entrepreneurs through a host of services like training, research, consultancy, information, education and extension.

Set up in 1962, ni-msme has made valuable contributions by creating an impressive record of achievements beyond the Indian shores, enabling other developing countries to get the benefit of the Institute's facilities and expertise.

Located in a sprawling and enthralling campus amidst a rich natural setting, ni-msme is well equipped with both physical and academic infrastructure. In keeping with the changing times and technological changes, the Institute has updated its style of functioning by focusing on the use of IT in every aspect of its activities, but at the same time retaining the wisdom and advantages of deeply ingrained traditional practices.

The core activities are being implemented through Centres like Centre for Industrial Planning and Development (C-IPD), Centre for Policy Research (C-PR), National Resource Centre for Cluster Development (NRCDC), Centre for Promotion of Advanced Management Practices (C-PAMP), Centre for Industrial Credit and Financial Services (C-ICFS), Centre for Logistics and Integrated Materials Systems (C-LAIMS), Centre for Environment Concerns (C-ECO), Intellectual Property Facilitation Centre for MSMEs (IPFC), Centre for Entrepreneurship and Industrial Extension (C-EIE), Centre for Consultancy and Counselling (C-CC), Centre for Communication and Information Technology (C-CIT), Small Enterprises National Documentation Centre (SENDOC) as well as cells like Economic Investigation and Statistical Cell (EISC), ni-msme NGO Network (N-Cube), Women Studies Cell (WSC), Employee Assistance Cell (EAC), Live Projects Cell (LPC), Resource Centre for Traditional Paintings (RCTP), Goods & Services Tax (GST) Cell and Livelihood Business Incubator (LBI)

The Institute stores and supplies information that helps make a successful entrepreneur who is well versed in the intricacies of business and can participate in business activities intelligently and diligently through its Small Enterprises National Documentation Centre (SENDOC) and knowledge portal [www.msmeinfo.in](http://www.msmeinfo.in). Livelihood Business Incubator (LBI) established in 2016 under the Scheme of ASPIRE of Ministry of MSME, GoI for creating a favorable ecosystem for entrepreneurial development in the country.

The Institute has trained more than 5,32,000 participants by organising around 15,800 programmes which includes prospective/existing entrepreneurs and officials from various Ministries of Govt. of India and State Governments till March 2019. The Institute is implementing ITEC Scheme of Ministry of External Affairs, Govt. of India since 1967 and trained more than 10, 000 International Executives from 142 developing countries till March 2019. The Institute has also undertaken more than 940 research and consultancy projects.

The management of the Institute rests with the Governing Council appointed by the Government of India. The governing body acts through the resident Director. The present Director is **Dr. Sanjeev Chaturvedi**

*For further details, please contact*



**The Registrar**

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(An Organisation of the Ministry of MSME, Govt. of India and ISO 9001-2015 Certified)

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**Training Programme  
on**

## **Project Preparation Skills For Micro Enterprises**

**19 - 21 June 2019**

**Programme Director**

**Vivek Kumar**



**National Institute for Micro, Small and Medium Enterprises**

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## INTRODUCTION

Microenterprises contribute predominantly to economic growth, social stability and equity. The sector is one of the most important vehicles through which low-income people can act as an effective example in alleviating poverty. With limited skills and education to compete for formal sector jobs, these men and women find economic opportunities in microenterprise as business owners and employees. Efficient planning of both material and financial resources and uses predetermines the success of a Micro Enterprise activity. And any microenterprise activity if supported by a formal project, it is helpful in monitoring in terms of both operational and financial. A Project is an investment activity in which financial resources are utilized to create benefits which are measurable in costs and returns. A Project is an essential document that helps cultivate an initial professional relationship between an organization and a donor over a complete project life-cycle. It outlines the plan of the implementing organization about the project, giving extensive information about the intention, for implementing it, the ways to manage it and the results to be delivered from it.

Even the project planning for Micro Enterprises faces a considerable challenge when it has to be presented in a framework. The Project proposal has a framework that establishes ideas formally for a clear understanding of the project for the donor. Besides, unless the ideas are not documented, they do not exist. Hence, a Project facilitates appropriate words, financial calculations and various sections for the conception of an idea.

To have a crystal clear clarity it is required that a Project should be having specific objective, location and a realistic timeline. Thus project preparation encompasses planning, financing and implementation of an income generating activity as a unit.

In view of the above, National Institute for Micro, Small and Medium Enterprises (**ni-msme**), with its rich experience in organizing many training programmes and research studies on the development of Micro Enterprises, Empowerment of Women through Self Help Groups and other related strategies, propose a Training Programme designed exclusively for implementers to focusing on the project preparation skills for promotion of microenterprises and is intended to equip the participants with professional skills in formulation and appraisal of projects relevant their area of interest. The interactive sessions, sharing of experiences and other training inputs would definitely enrich the functional skills and professional abilities of the participating officials.

## OBJECTIVES

- Comprehend the basics of project concept
- Improve presentation skills for formulating a project
- Financial plan preparation
- Enhance analytical and appraisal skills in examining the viability of project
- Develop insights into the requisites for monitoring and evaluation of projects
- Identifying of viable microenterprises for sustainable development

## BROAD CONTENT

- Project concept/formulation of objectives
- Information needs for project preparation
- Credit linkages with banks, rating parameters of for existing norms

- Financial know-how during project preparation
- Project designing and presentation of data
- Project appraisal parameters

## METHODOLOGY

The Training Programme would include

- Presentations
- Interactive Lecture sessions
- Case Studies
- Sharing of experiences

## Who Should Attend?

- Officials' in-charge of project preparation and implementation of Micro Enterprises Development, SHG formation etc. representing Government/Finance corporations/ DRDA/ DPIP.
- Representatives of developmental financial institutions/Non-Govt. organisations/ funding agencies/training institutions/Banks engaged in promoting Micro Enterprise Development and financing & nurturing SHGs.
- Representatives of Federations/MACs of SHGs/Local area banks/networking agencies.

## FEE

**Rs 7500/- Per Participant (Residential), Rs 6000/- Per Participant (Non Residential) (in addition 18% of GST is applicable)**

- Covers Programme cost, reading material, boarding & lodging, but does not include the travel expense of participants to and from Hyderabad.

## NOMINATIONS

- Nominations may be sent well in advance so as to reach the Institute latest by 7th June 2019.
- Confirmed participants are requested to reach ni-msme one day in advance i.e. 18th June 2019.
- Participants are requested to keep themselves free from all official and personal commitment during the program.

**DURATION :** Three Days 19 – 21 June 2019

**VENUE :** ni-msme, Yousufguda, Hyderabad

For more details kindly contact:

**Vivek Kumar**

Faculty Member

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