



**National Institute for Micro, Small and Medium Enterprises (ni-msme)**  
An Organization of the Ministry of MSME, GoI & ISO 9001:2015 Certified Organization  
Yousufguda, Hyderabad-500045, Telangana State  
Ph.No.040-23633238, 040-23633213,  
E-mail:nimsme-admn@nimsme.org

## NOTIFICATION FOR CONSULTANT / ADVISOR

Sl. No.	Name of the Post	No. of Posts	Age Limit (in yrs)	Other Information
1	Consultant, Administration	1	65	For further details regarding Qualification, Experience and job description please visit website <b>www.nimsme.org</b>
2	Advisor, Legal	1	65	
3	Advisor, Institutional Development	1	70	

Candidates fulfilling the eligibility criteria may attend **Walk-in-Interview** to be held on 07.09.2021 (10.00 a.m. to 2.00 p.m.). Please bring updated CV, photocopies of certificates (qualification and experience), Aadhaar Card copy and two passport size photographs.

**Eligibility Criteria for Consultant/Advisor (Vacancy Positions)**

<b>1. Name of the Post : Consultant, Administration</b> <b>No. of Posts : 01</b>	
Qualification:	Master's Degree in HR / Management
Desirable:	Retired from Govt. service
Experience:	Minimum 10 yrs experience in Administration with expertise knowledge in Administration and Establishment matters, Central Civil Services rules, procurement matters as per GFR rules, handling matters of Governing Council (GC) and Executive Council (EC) meetings, disciplinary proceedings and having expertise in drafting and communication skills.
<b>2. Name of the Post : Advisor, Legal</b> <b>No. of Posts : 01</b>	
Qualification:	Bachelor's degree in Law
Desirable:	Work experience in Private / Government organizations of Central / State
Experience:	Minimum 10 yrs of experience in handling legal matters in Private / Govt. organizations
<b>3. Name of the Post : Advisor, Institutional Development</b> <b>No. of Posts : 01</b>	
Qualification:	Ph.D in Management/Business Administration/HR
Desirable:	Work experience in Government organizations of Central/State/Central Universities/Institutions of National repute
Experience:	Minimum 10 yrs of experience in handling the Institutional Development activities

The Salary is not a constraint for exceptional candidates with relevant qualification and experience.



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**CORRIGENDUM**

With reference to the Advertisement dated 01.09.2021 published in Indeed Portal and in the Institute website, the qualification for the post of **Advisor, Institutional Development** may be read as under:

<b>1. Name of the Post : Advisor, Institutional Development</b>	
<b>No. of Posts : 01</b>	
Qualification:	Ph.D in Management/Business Administration/HR/Social Science/ Science & Technology

Other terms and conditions of the said advertisement will remain same.