



National Institute for Micro, Small and Medium Enterprises (ni-msme)

(an organization of Ministry of MSME, Govt. of India)

and ISO 9001-2015 certified)

Yousufguda, Hyderabad – 500 045. Telangana, India

ni-msme invites sealed quotations for **Internal Telephone Cables** as per the details given below on or before **15.07.2020**.

The quotations may be sent to e-mail id: director@nimsme.org and hard copy sent through Registered Post/Speed Post to **“Administrative Incharge, ni-msme, Yousufguda, Hyderabad – 500 045.**

Note: The Director General reserves the right to cancel one or all the quotations without assigning any reasons.

1.0 SCOPE OF WORK

“Comprehensive Annual Maintenance Contract (AMC) for Internal Telephone Cables at ni-msme, Yousufguda, Hyderabad.

1. All intercom extension cables to be maintained from EPABX MDF to Officer’s Desks.
2. All Telephone instruments maintenance and repairing.
3. All BSNL lines to be maintained from Gym Room to Officer’s Desk.
4. Total 224 Intercome lines and BSNL 10 lines to be maintained.

a) **Maintenance:** Preventive maintenance 04 (four) times in a year including one time in every 3 (three) months. Service call shall be attended within 24 working hours after call logging.

b) **Spares Support:-** All spares shall be provided at **free of cost** covered under the AMC such as all failures i.e., coil cords, line cords, roset boxes, etc. and 20 mtr. 2 pair cable to be supplied.

The quote price should be included for mdm boxes, underground cables, pvc cables damages also.

2.0 Terms and Conditions:

i) Contract Period:

The contract period shall be valid for a period of one (01) year from the date of issue of Work Order. The contract period is extendable for a further period of one more year on the same terms & conditions on satisfactory completion of job. The extension will be at the sole discretion of Director General, ni-msme, Hyderabad.

ii) Eligibility Condition:

The Agency shall have 3 years' experience in maintenance in the field.
The Agency must submit a copy of the PAN card, GST Number.
The agency should have corporate office/branch at Hyderabad.

iii) Payment Terms:

- (a) The agency shall submit the quarterly bill in triplicate after completion of each quarter (3 months).
- (b) Payment will be made through RTGS/NEFT on submission of necessary details of Bank A/c No., IFSC code, Branch, etc.
- (c) The GST will be paid extra to the agency as applicable on submission of documents towards proof of payment of taxes.

For any details contact:

Smt. Rafat Sajida, A.A. (Telephone Board)

ni-msme, Yousufguda, Hyderabad

Contact : **040-23633000**