

MANUAL - 3

RULES, REGULATIONS INSTRUCTIONS MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS

Brief Write-up of Document:

The rules and regulations for discharging of functions envisaged in the Memorandum of Association of **ni-msme** are, as has been prescribed for the Central Civil Service Rules meant for the Government of India employees. **ni-msme** observes mutatis mutandis the rules as has been made from time to time governing the service conditions of the Central Government employees, are made applicable to the employees of the institute. **ni-msme** has made a few changes with regard to eligibility for house building advance and certain modifications in respect of TA Rules to facilitate the Members of Faculty who move upon the business activities of the Institute which includes the extension services. The pay and allowances are as applicable to the Central Government employees by adoption. Accordingly, the Pay Commissions in succession, the scales recommended by such Commissions have been adopted approval of the Governing Council and Government of India. The retirement age of the employees working in the Institute is as applicable to the government servants both in respect of the academic as well as non-academic staff.

(2) From where one can get the document:

All the Central Civil Service Rules are priced publications and are available in the open market except the Memorandum of Association and the Rules thereof which are available with Reference Librarian, SENDOC, **ni-msme**, Yousufguda, Hyderabad-500045, Phone No.23608544; fax No.23608547; website: [www. nimsme.org](http://www.nimsme.org).