



# **NATIONAL INSTITUTE FOR MICRO, SMALL AND MEDIUM ENTERPRISES**

(An Organisation of the Ministry of MSME, Govt. of India)

(An ISO 9001:2015 Organisation)

Yousufguda, Hyderabad-500045

Advertisement No. ni-msme/01/July/2018

## **Empanelment Notification for Visiting Faculty / Adjunct Faculty / Guest Speakers / Resource Persons / Mentors / Experts for Entrepreneurs**

The application form and relevant details can be downloaded from the institute's website : [www.nimsme.org](http://www.nimsme.org).

The Filled-in application forms along with copies of required certificates/testimonials etc. should be sent to "The Chief Administrative Officer, **National Institute for Micro, Small and Medium Enterprises (ni-msme)**, (An organisation of the Ministry of MSME, Govt. of India), Yousufguda, Hyderabad – 500 045, India on or before **30.08.2018** superscribing the cover as "Application for the Empanelment of Visiting Faculty / Adjunct Faculty / Guest Speakers / Resource Persons / Mentors / Experts for Entrepreneurs.

**Sd/-**

**Chief Administrative Officer**

**NI-MSME**

**Notification**

**Empanelment of Visiting Faculty / Adjunct Faculty/ Guest Speakers / Resource Persons / Mentors / Experts for Entrepreneurs**

**(PG-DEED Course – 2 batches / EDP Courses) 2018-19**

The National Institute for Micro, Small and Medium Enterprises (ni-msme), the pioneer national institute in the field of MSME is playing a major role in providing pro-business environment to foster the progress of MSME towards success and prosperity. The raison d'être of this Institute is to assist the Government in formulating policies for Micro, Small and Medium Enterprises and to help the practicing potential entrepreneurs and Government officials through a host of services like training, research, consultancy, information, education and extension.

The National Institute for Micro, Small & Medium Enterprises (**ni-msme**), is looking for excellent Visiting Faculty / Adjunct Faculty/Guest Speakers / Resource persons / Mentors with higher Achievement motivation, enterprise development, problem solving skills, convert idea into prototype / innovation , project mode teaching, active teaching in which design is an integral part and collaborative/co-operative learning / participatory training methodologies / pedagogies (case studies, role plays, practical assignments, business simulations). The Institute also focus towards adopting the ICT enabled high quality teaching/learning process with an objective of way forward to achieve quality entrepreneurial & MSME education.

Applications are invited from distinguished academic personnel / professionals from Universities, Institutes, business schools, incubation centres, entrepreneurship labs, motivational speakers, proto-type development centres, co-working space centres, MSMEs, Banks, R&D labs, Industry Associations and industries in India or abroad for Empanelment of Visiting Faculty / Adjunct Faculty / Guest Speakers / Resource Persons / Mentors for Entrepreneurs for Entrepreneurship and Enterprise Development courses. The application form and other details can be downloaded from the Institute website [www.nimsme.org](http://www.nimsme.org) .

The Filled-in application form and necessary documents should reach **National Institute for Micro, Small and Medium Enterprises (ni-msme), (An organisation of the Ministry of MSME, Govt. of India), Yousufguda, Hyderabad – 500 045, India on or before 30.08.2018.**

**DIRECTOR**

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## INSTRUCTIONS

### 1) ESSENTIAL QUALIFICATIONS & EXPERIENCE FOR Visiting Faculty / Adjunct Faculty

- The person should have Ph.D. with first class at the preceding degree or equivalent with very good academic record throughout and with minimum 10 years teaching / research / industrial experience of which at least 4 years should be at the level of Associate Professor in reputed University / Institution or at an equivalent level in any such other Indian or foreign institution / institutions of comparable standards.

(or)

- A person with minimum 15 years industrial experience with minimum Bachelor's degree in appropriate discipline and with proven track record of being a researcher with commendable experience in research and development aspects in relevant areas.

### 2) Emoluments and service conditions

#### **Visiting Faculty**

- a) Academic personnel from universities, institutes, R&D labs, industry or Government in India or abroad, including those on sabbatical leave from other institutions or retired, may be inducted into the institutions for Maximum 2 years with suitable remuneration.
- b) They are expected to work full time tasking academic responsibilities at par with regular faculty members.
- c) They may be provided with mutually agreed honorarium and facilities on discretion of Director General.

#### **Adjunct Faculty**

Reputed successful entrepreneurs, academic professionals, scientists, engineers, , advocates, chartered accountants, civil servants, bankers and other professionals, both serving and retired (from active service), can be inducted as Adjunct faculty. They will bring reputation to the institute, add valuable expertise and practical knowledge and complement the knowledge pool of existing faculty. The following will be some broad guide lines for selection of adjunct faculty.

- a) **Teaching:** Adjunct faculty will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counselling of students, developing new course(s) and pedagogical improvements.
- b) They must be persons of repute, comparable to at least the top one third of the regular faculty in professional expertise and reputation in their own fields and organizations.
- c) Adjunct faculty will supervise Entrepreneur projects at all levels – PG-DEED, EDPs, Diplomas etc, carry out sponsored research and consultancy, and teach courses, all these activities either independently or in collaboration with a regular faculty.
- d) Adjunct faculty will be provided with office room, secretarial services and other facilities depending on their involvement in academic activities.

- e) Adjunct faculty will be provided travel cost, as per entitlement, from his/her institution/place of stay and back, maximum six (06) times per academic year. No reimbursement for hiring accommodation will be permissible. However, she/he will be provided free lodging and boarding in the Guest House.
- f) She/he will be provided an honorarium of Rs.1000/- (Rs. One Thousand Only) per lecture to a maximum of Rs. 4000/- (Rs. Four Thousand Only) per day of service subject to a maximum ceiling of Rs. 80,000/- (Rs. Eighty Thousand Only) per month. The Adjunct Faculty will work at the host institution for a minimum of 02 days per visit.
- g) **Monitoring** : At the end of assignment, every Adjunct Faculty will submit a 'performance report' to the host university / college. The performance report, may be considered for his continuation / renewal of next tenure.

**Guest Speakers / Resource Persons / Mentors for Entrepreneurs**

- a) They may be provided with mutually agreed honorarium and facilities on discretion of Director.
- b) She/he will be provided an honorarium of Rs.1000/- (Rs. One Thousand Only) per lecture the persons who residing at Hyderabad.

3) Visiting Faculty / Adjunct Faculty / Guest Speakers / Resource Persons / Mentors for Entrepreneurs required for following subjects

<ul style="list-style-type: none"> <li>• Entrepreneurship and Leadership: Theory &amp; Practices</li> <li>• Strategies for MSME Development</li> <li>• Technology Management</li> <li>• Research Methodology and Market Survey: Tools, Techniques and Guidelines</li> <li>• Business accounting and finance</li> <li>• Project Report Preparation</li> <li>• Advertisement and business communication</li> <li>• Business Registration, Legal Formalities &amp; other licenses</li> <li>• HR Management</li> <li>• Marketing Management</li> <li>• Supply Chain Management and Operation Research</li> <li>• e-business and digital marketing</li> <li>• Quality management for MSMEs</li> <li>• New Enterprise Creation (NEC)</li> <li>• Family Business Management (FBM)</li> </ul>
<p><b>Mentorship for following sectors</b></p> <ul style="list-style-type: none"> <li>• Food and Agriculture</li> <li>• Digital Media &amp; IT Enabled Services</li> <li>• Sports &amp; Event Management and Real Estate &amp; Construction</li> <li>• Travel , Tourism &amp; Hospitality</li> <li>• Plastics and Chemicals</li> <li>• Textiles and Garments</li> <li>• Energy and Sustainability</li> <li>• Materials and Manufacturing</li> </ul>

- Automobiles
- Financial Services
- Education and Training, Social Enterprises, NGOs
- Health Care and Imports & Exports

**Specialization**

Idea, prototype development, designing and launching product, market survey, technical and market feasibility, preparation of DPR, IPR, Enterprise-Establishment, development and management, GST, IT, Systems, marketing, supply chain, financial management, HR management, office management, MSME schemes, Udyog aadhar, Flagship programmes, ISO, ZED, TQM, TPM, Entrepreneurial Eco-system, Management of Incubation Centre, Agro & Food entrepreneurship , MSME Policies and Schemes, Import and Export, Lean manufacturing, Industry associations, international collaborations, Corporate Governance, legal compliances etc

- 4) Self-attested copies of all certificates should be attached with the application
- 5) Documents enclosed with the application form may securely be tagged to avoid loss in handling and photographs may be properly affixed.
- 6) The candidates have to be academically strong in their respective areas and communicate effectively to the students/ entrepreneurs /participants. Academically strong and brilliant communicators from leading institutions in the country/abroad will stand good chance.
- 7) The application form is to be submitted in hard copy to **“The CAO, National Institute for Micro, Small and Medium Enterprises (ni-msme), Yousufguda, Hyderabad - 500 045, India”** so as to reach on or before **30-08-2018**.

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**National Institute for Micro, Small and Medium Enterprises (ni-msme)**  
**Application Form**

<b>Subject Expert</b>	1.	PHOTO
<b>Expected Remuneration per one and half hour class</b>	<b>Rs.</b>	

1.	Name and Address	
2.	Age/Date of Birth	
3.	Present Position / designation and name of organization	
4.	Educational Qualifications:	
5.	Total Teaching / Training / Research / Mentorship Experience	
6.	Provide list of institutes you have provide trainings	
7.	List of Publications (if you have)	
8.	References (Atleast 2 references )	1. Name: Designation: Mobile/ Phone: Email:  2. Name: Designation: Mobile/ Phone: Email:

Date:

Signature